



Wyoming Department of Education

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MEMORANDUM NO. 2010-207

TO: School District Superintendents
District Curriculum Coordinators
High School Counselors
High School Principals

FROM: Julie Magee, Hathaway Scholarship Program Consultant
Sean Moore, Hathaway Scholarship Program Consultant
Educational Quality and Accountability Division

DATE: November 19, 2010

SUBJECT: 2011-2012 Hathaway Success Curriculum (HSC) Course Verification

TIME SENSITIVE INFORMATION

Wyoming legislation Enrolled Act No. 125 states that each school district will submit, and the Wyoming Department of Education (WDE) will verify, a list of courses provided in the district which satisfy the success curriculum requirements specified. Please see § 21-16-1307(f)(i):

“[The department shall by rule and regulation]: Provide for each school district to submit, and the department to verify, a list of courses provided in the district which satisfy the success curriculum requirements specified in this section. The rules shall include a process to authorize and verify functional equivalents of courses specified in this section. The verification process shall be completed in sufficient time for students registering for the subsequent school year to be apprised of the courses which meet the success curriculum requirements.”

Below is the checklist for the 2011-12 Hathaway Success Curriculum course verification process:

Role	Deadline	Action Step
WDE	November 29, 2010	Email electronic HSC course verification documents and the Statement of Assurance form to district offices.
School District	January 14, 2011	HSC course verification deadline for school districts. Return completed electronic HSC course verification document to Julie Magee (jmagee@educ.state.wy.us)
WDE	January 17 – February 11, 2011	Complete final update for 2011-12 school year. *** NOTE – If there are issues with a school district's Hathaway Success Curriculum, a WDE Content Specialist will contact the person listed on the course verification form to clarify any issues.
WDE	Week of February 14, 2011	Send out final updated course verification form to school districts.

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High School Counselors
High School Principals
Memorandum No. 2010-207
November 19, 2010
Page 2

The WDE understands you may have an immediate need for additional guidance as you go through this process. If you have questions about the process, please contact Julie Magee at 307-721-1945, jmagee@educ.state.wy.us or Sean Moore at 307-721-1905, smoore@educ.state.wy.us.

Thank you for your valuable time.

JM/SM/al